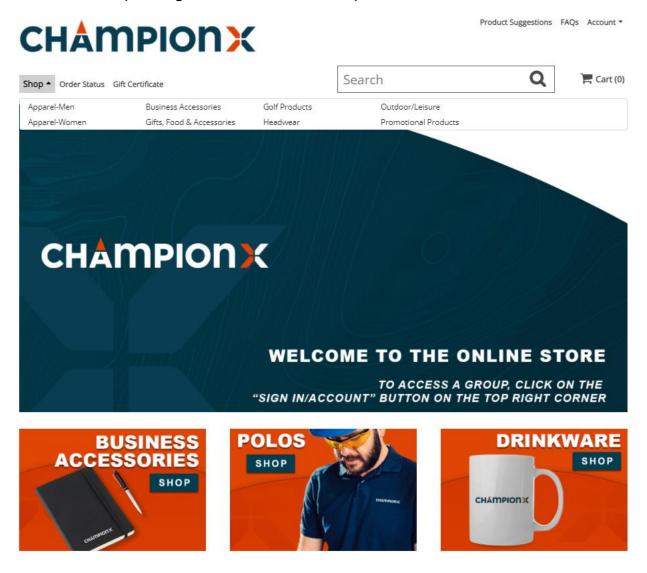
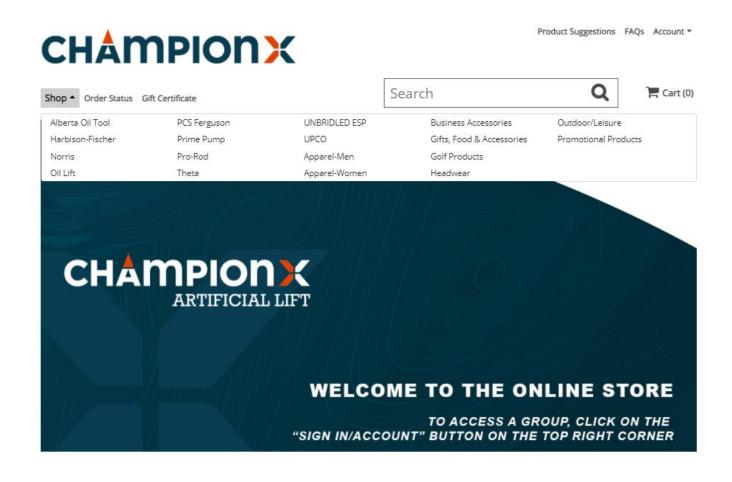
Business Orders Checkout Guide

1. Once you have successfully selected your group and logged in you are free to shop the store and start adding items to your cart! The category of items can be found in the top navigation under the "Shop" tab.

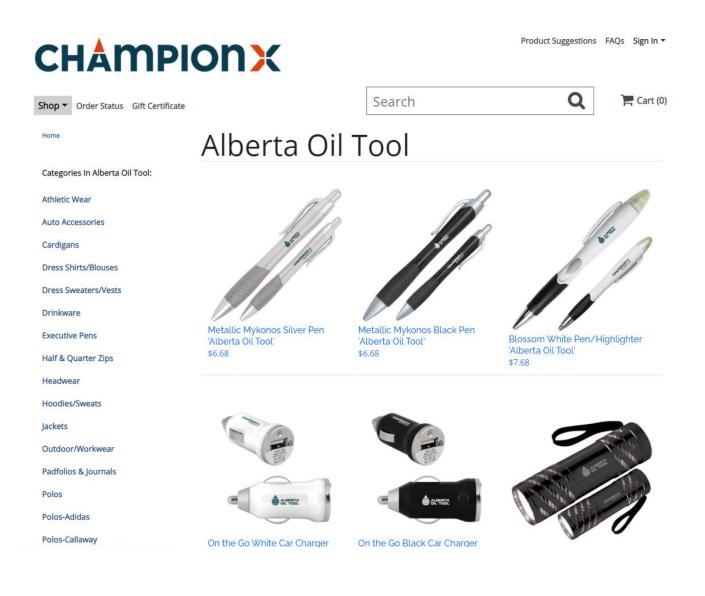


Ordering under Artificial Lift? See steps 1.A-1.C.

A.) The Artificial lift page has different cobranded items available. You will see these different brands available on the shop dropdown menu in alphabetical order. Followed by the regular item categories.



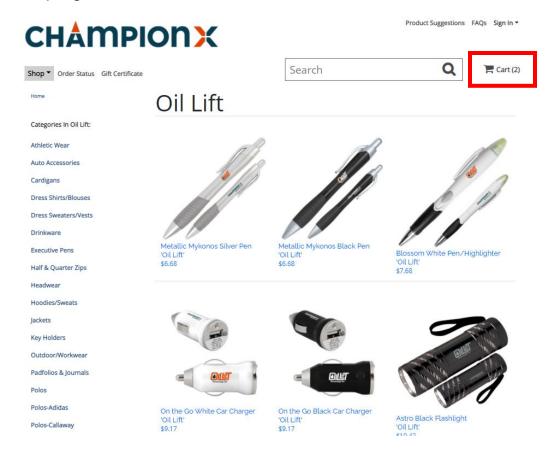
- B.) When you select one of these categories you will see all the items branded with this business unit's logo and the ChampionX Artificial Lift logo.
- C.) On the left-hand side, you will also see the different categories for the different types of items.



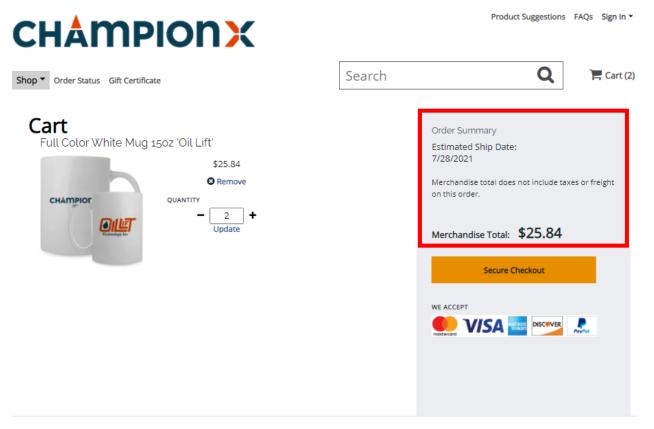
2. Once you find your desired item(s) select it. Select the quantity you want and add the item to the cart.

CHAMPIONX		Product Suggest	ions FAQs Sign In ▼
Shop Vorder Status	Search	0	📜 Cart (0)
Home > Oil Lift	Full Color White Mug 1 \$12.92	50z - Oil I	_ift
		BULK PRICING Quantity	Price (Each)
CHAMPION		1 -24 25 -49	\$12.92 \$12.04 \$11.42
AP		50 -99 100 -499 500 +	\$10.80 \$9.80
Technology Inc	Total: \$25.84 Add To Cart		
Full Color Ceramic Mug, Large C-handle. Perfect coffee or hot tea mug! • Ceramic • Dye sublimation full color graphics • Full color • Large C-handle • Dimensions: 4.5 H x 3.4 W Item# 6-64-A00115E			

3. Once an item has been added to the cart it will be reflected in the shopping cart icon in the top right corner.



- 4. Press on the cart icon to view your cart. The cart page will show you the subtotal for your order, the estimated SHIP date for your order, plus all the items in your cart. If it all looks good and you are done shopping, then press on secure checkout to continue to checkout.
 - a. The estimated ship date is the date the order is estimated to leave the online store's facility not the estimated arrival date.
 - b. Items are produced on demand. Production times and delays may occur.



5. If this is your first time placing an order under this group, you will need to complete a Customer Registration. This will link your account with your contact and shipping information for any future orders.

NOTE: This is separate from a web registration. It is a one-time process.

	Registration	mation so you may proceed to checkout.
ivacy Policy Terms of Use		
E-mail Address		
Enter Shipping Info:		
First Name *		
Last Name *		
Company Name		
ChampionX		
Address Line1 *		
Address Line2		
City *		
Country *		
United States	~	
State *		
Select State	~	
Zip/Postal Code *		
Phone # *		
Save and Continu	2	

6. Once you press Save and continue all your information will auto populate in the open fields. Once done, select your payment method on the top right-hand side, and your Business Unit from the drop-down menu. Double check your information. If it all looks right, then press continue.

ntact Information ail Address	Select Payment Type: © Credit Card
ention Name *	Credit Card Stream Credit Card Stream C
ohn Doe	Business Unit
mpany Name	Choose your Business Unit
hampionX Artificial	Choose your Business Unit
dress *	880 - Theta
50 gateway blvd	230 - UNBRIDLED ESP
artment, Suite, Etc.	310-2 - Prime Pump
	620 - Pro Rod
/*	310 - PCS Ferguson
oppell	
te/Province *	410 - Harbison-Fischer
exas 🗸	710 - AOT
/Postal Code *	720 - Norris Rods
5019	910 - PAT Corp
untry *	510 - Oil Llft
Jnited States	710 - AOT
one # *	610 - Pro Rod
724715400	

7. The next step will have you select your shipping options. The shipping options may differ depending on the group that you are ordering under. Select your preferred option and confirm the ship to address is correct.

NOTE: Default to ground shipping, unless expedited shipping is required. 1 or 2 day shipping is considered "Expedited Shipping" and may require additional approval.

Back to Cart		
Checkout		
Contact Information	Edit Order Summary	
Ship To ChampionX Artificial	Merchandise Total Freight via Edit Order Total	\$16.6 N/ \$1.3 \$18.0 0
ohn Doe 750 gateway blvd Coppell, TX US 75019		
Shipping Method Estimated Ship Date September 07, 2021		
UPS Ground Shipping Options		
Shipping Options UPS 1 Business Day Standard	hipping address	
Shipping Options UPS 1 Business Day Standard	hipping address	
Shipping Options UPS 1 Business Day Standard UPS 2 Business Day Standard UPS Ground	hipping address	
Shipping Options UPS 1 Business Day Standard UPS 2 Business Day Standard UPS Ground	hipping address	
Shipping Options UPS 1 Business Day Standard UPS 2 Business Day Standard UPS Ground John Doc Street Address *	hipping address	
Shipping Options UPS 1 Business Day Standard UPS 2 Business Day Standard UPS Ground John Doc Street Address * 750 gateway blvd	hipping address	
Shipping Options UPS 1 Business Day Standard UPS 2 Business Day Standard UPS Ground John Doc Street Address * 750 gateway blvd Country *	hipping address	
Shipping Options UPS 1 Business Day Standard UPS 2 Business Day Standard UPS Ground John Doc Street Address * 750 gateway blvd Country * United States	hipping address	

8. Once you select your shipping option; confirm your billing address. If it is the same as the shipping address you can press on the check box, and it will auto populate for you.

Name on Card *			
Street Address *			
Country *			
~			
State *			
Select State 🗸			
Zip Code *			
	 4		
			Г
Continue		Back	

9. Once you press continue you will see the credit card processing system and a product description of your order at the bottom. If you are ready to complete your order, then type in your credit card info and press submit.

Payment					
Submit your payme	ent details to complete the order!				
The credit card will b	e processed by TSYS Hosted Payment system				
	\$27.97				
Credit Card Number: Expiration Date: Security Code: 3	MM / YYYY				
Submit	Cancel				
Product Description			Qty	Unit price	SubTotal
Снащеног	Full Color White Mug 15oz 'Oil Lift' 6-64-AQ0115E		2	\$12.92	\$25.84
	SUBMIT ORDER	Back			

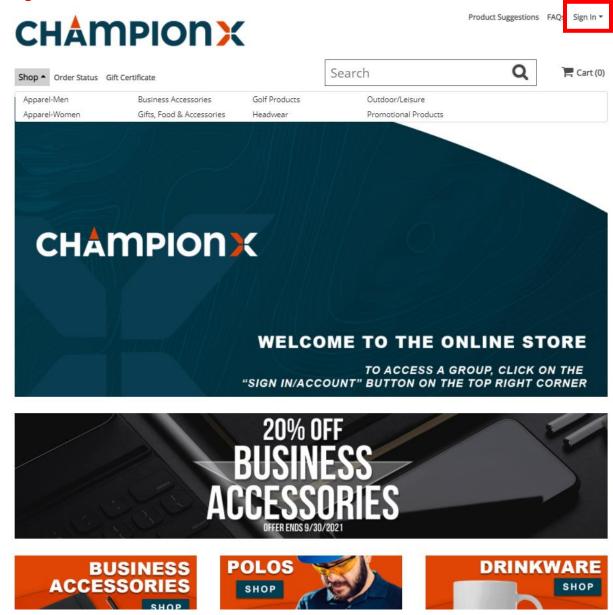
10. Once you press submit your order will be finalized. You will receive an order number and order confirmation sent to your email. Make sure to note down your order number. NOTE: Orders under this group require approval by a designated approver. The approvers name will be listed in the order confirmation email. An order will not go into production until the approver has approved it. If the order is disapproved for any reason, it will be voided and will have to be placed again.

If you have any questions, please make sure to reach out to Customer Service department at customerservice@advanced-online.com or call 972-471-5400

<u>Q & A's</u>

Q: How do I get back to the main landing page with all the groups or select a different group?

A: If you are on a personal order page you will have to select your group from the top right "Sign in" button.



If you are logged into a group, you will have to click on "Account" in the top right and then sign out.



If you are on the sign in page, you can either press on the ChampionX logo in the top left or select a group from the group, drop down menu.

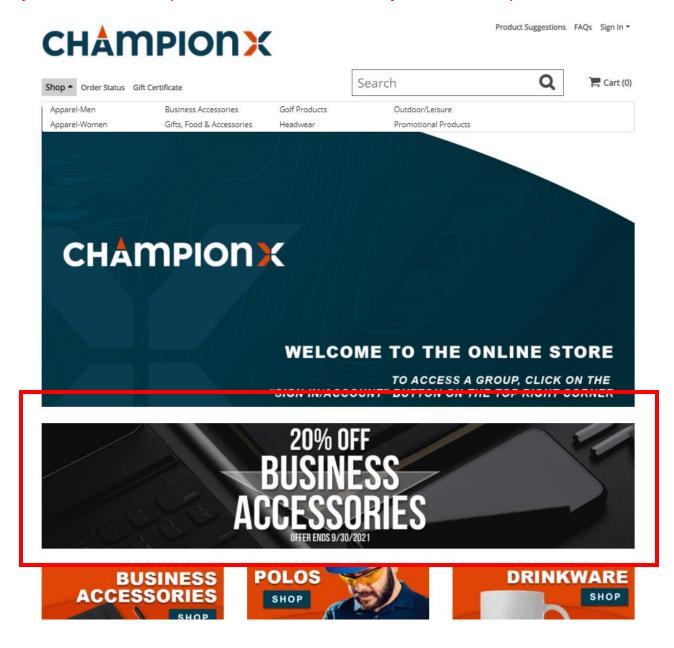


Sign in

(Group	
	ChampionX Admin	~
	ChampionX Admin	
	ChampionX Artificial Lift Admin	
	ChampionX Business Orders	
	ChampionX Artificial Lift Business Orders	
	Log in	
	Forgot Password?	

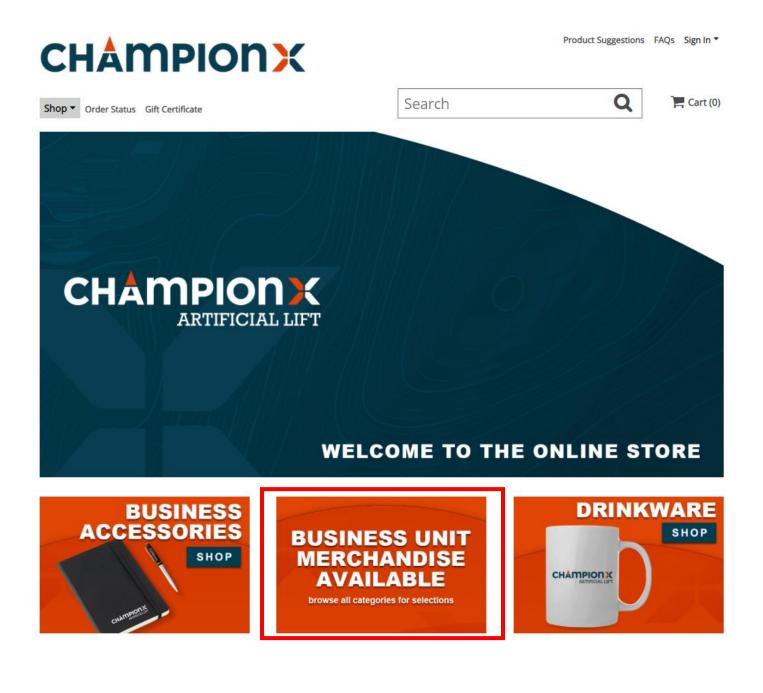
Q: Are there any specials or promotions?

A: Yes! Every month there is a new monthly promotion. At the beginning of each month the graphic below the big ChampionX graphic will be updated with that month's promotion. You can press on this graphic and you will be brought to all the items that qualify for that month's promo. Promotions are only available on personal orders.



Q: I'm in an Artificial Lift business and pressing on the middle graphic for the business unit merchandise but it doesn't do anything?

A: Unfortunately, this graphic is not linked anywhere. Since there are multiple business units this graphic cannot be linked to all of them. To order business unit merchandise press on the top "shop" button and select the business unit you wish to order from.



CHAMPIONX

PCS Ferguson Prime Pump Pro-Rod Theta	UNBRIDLED ESP UPCO Apparel-Men Apparel-Women	Business Accessories Gifts, Food & Accessories Golf Products	Outdoor/Leisure Promotional Produc	ts
Pro-Rod	Apparel-Men	Golf Products	Promotional Produc	:ts
Theta	Apparel-Women			
		Headwear		
		PIONX ARTIFICIAL LIFT		

Q: I am in the final step of check out and am unable to complete my order. There is a message that says I have exceed the spending limit?

A: There is a maximum limit of \$2000 for credit card orders. If you exceed this limit you will not be able to complete your order. Either go back and adjust your cart or contact customer service at 972-471-5400 or <u>customerservice@advanced-online.com</u>

You have exceeded your spending limit, please contact	t customer service to complete your order.
SUBMIT ORDER	Back